

Process for Enrolment

Step 1 - Submission of expression of interest for enrolment to be completed and forwarded to Oakwood School.

The person who submitted the form will be contacted by the school to seek further information and/or to arrange a meeting.

Step 2 - Tour of the school

This will involve the student, parent/guardian, school staff and any community-based workers involved to discuss the suitability of Oakwood School for the particular student.

This must include discussion of the flexible nature of Oakwood School and the necessity for the student to be willing to:

be involved in, and committed to the Oakwood Flexible Learning program

put in the time and effort required to achieve success

work co-operatively and non-violently with other students and staff

Step 3 - 2nd Meeting/Interview

Oakwood School will arrange to meet with the student, parent/guardian and school staff and other workers to discuss the student's situation, goals and future.

It will be essential that the student, parent/guardian and staff are fully convinced that the student cannot remain or return to mainstream school and that the flexible nature of the Oakwood program is suitable and in the student's best interests.

Step 4 - Next Steps/Induction Phase

If the student is accepted for enrolment, there will be induction sessions with the class teacher to begin to map out the student's individual learning plan, timetable and hours of attendance.

When the student is ready and an individual learning plan has been developed the student will begin timetabled classes.

Expression of Interest

<https://www.oakwoodschool.vic.edu.au/images/ExpressionofInterest2021.pdf>

Enrolment Policy

<https://www.oakwoodschool.vic.edu.au/images/Policies2022/Student-Enrolment-policy-2022.pdf>